Executive Director, Science Olympiad

Are you interested in making a difference in the lives of young students across the country? Are you passionate about STEM education, and interested in making an impact on students, teachers, the overall STEM community, and the future scientists of the world?

Science Olympiad, a national STEM (Science, Technology, Engineering and Math) education nonprofit headquartered in Oakbrook Terrace, Illinois, seeks a dynamic individual to join our leadership team. Every day at Science Olympiad is different and we thrive on variety and action! Founded in 1984, Science Olympiad is the premier team STEM competition in the nation, providing standards-based challenges to 6,000 teams at 425 tournaments annually in all 50 states. We are dedicated to improving the quality of K-12 science education, increasing opportunity and diversity in science, creating a technologically literate workforce, and providing recognition for outstanding achievement by both student and teachers.

We’re looking for an individual to lead our organization who is passionate about connecting students to STEM, has a heart for the people they serve, and is interested in shaping the future of the organization. This position is on-site at the Oakbrook Terrace, Illinois, office, with some WFH flexibility.

The Executive Director (ED) will report to the Board of Directors and work with the Board, senior leadership, the Science Olympiad USA Foundation and primary stakeholders to:

• Serve as the chief administrator, providing leadership and implementing policies, procedures, and programs to carry out the work of Science Olympiad.
• Develop and implement the organization’s strategic plan.
• Maintain oversight and communication with State Directors, Chapter management, and key volunteers to drive growth and further develop key partnerships.
• Secure fiscal support by recruiting and cultivating relationships, writing grants, and overseeing all national sponsors and partners; oversee social media, PR and marketing.
• Manage Science Olympiad staff.
• Develop and manage the organization’s budget.
• Act as primary liaison to the Executive Board and Advisory Committee.
• Represent Science Olympiad on civic boards/committees.

The ideal candidate will meet the following minimum qualifications:

• Bachelor’s degree from an accredited college or university in the field of Science, Technology, Engineering or Mathematics (STEM). An advanced STEM degree is preferred.
• At least ten years of progressively responsible work experience in a non-profit organization, at least three years of which have been in a supervisory capacity.
• Prior experience with Science Olympiad as a participant or volunteer is also required.
• Previous experience working with youth in an educational environment.

Competitive salary and benefits offered. Send your resume and cover letter to: Jenny Kopach, CEO, at jrkopach@soinc.org before Friday, July 14 at 5pm CT. Thank you for your interest!

Science Olympiad is an Equal Opportunity Employer and maintains a work environment free from discrimination based on race, color, religious creed, national origin, gender, sexual orientation, age, disability, genetic information, veteran/military status, marital status, or other status protected by federal or state law, with regard to any term or condition of employment.

Science Olympiad – Two Trans Am Plaza Drive – Suite 310 – Oakbrook Terrace, IL 60181 (630) 792-1251